



State of Louisiana
DIVISION OF ADMINISTRATION

AGY # _____

OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

October 1, 2001

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2002-17

TO: All ISIS HR Paid Agencies

FROM: Jena W. Cary
Director

SUBJECT: American Public Life Insurance Co. Rate Increase Not Approved

The Office of State Uniform Payroll (OSUP) was recently notified that American Public Life Insurance Co. implemented a rate increase, effective July 1, 2001, on certain Cancer Policies without prior approval. Due to American Public Life not following proper procedures, OSUP denied their request for this rate increase to be payroll deducted at this time. **American Public Life has decided to remove the policies affected by this rate increase from payroll deduction.** The attached report, provided by American Public Life, lists those employees with these policies that will no longer be available for payroll deduction. **Agencies are instructed to delimit all Cancer deductions for the employees listed on this report with a delimit date of June 25, 2001.** All premiums will automatically be refunded back to the first pay period in July.

American Public Life has been instructed to notify all employees affected by the rate increase in order to establish another means of payment to continue their coverage. **Employees will be responsible for paying the back premiums from July to the present in order to not have their coverage lapse with American Public Life.**

Since this change is taking place after the Flexible Benefits Plan annual enrollment period, any of these employees that are participating in the Flexible Benefits Plan may choose another Cancer product offered by another approved vendor and have the premiums deducted through payroll on a pre-tax basis effective July 1, 2001. This option is only available to the employees listed on the attached report and only for another Cancer product that is approved for the Flexible Benefits Plan as a participating product.

All Miscellaneous Insurance Vendors must have approval from OSUP to implement any across the board rate increase for products being deducted through payroll. Agencies are advised **not** to change premium amounts for rate increases without receiving notification from OSUP that a rate increase has been approved. OSUP will notify agencies through official memorandum well in advance of a rate increase effective date in order for agencies to change employee deduction amounts.

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Page 2

If you have any questions, please contact a member of the OSUP Benefits & Financial Administration Unit at (225):

Paula Rotolo	342-5357	Christi Sanchez	342-5345
Angel Vernon	342-5344	Ralph Noland	342-5377
Penny Jones	342-5354		

JWC:PAR/kmb

Attachment

xc: ISIS HR Non-Paid Agencies
 Ray Harrison, Office of Group Benefits
 American Public Life Insurance Co.